



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	YOGODA SATSANGA MAHAVIDYALAYA
Name of the head of the Institution	Brigadier (Retired) Dr. Anil Sharma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09006010343
Mobile no.	9897709185
Registered Email	ysmranchi4@gmail.com
Alternate Email	ysmprincipal@gmail.com
Address	Jagannathpur, Dhurwa, Ranchi
City/Town	Ranchi
State/UT	Jharkhand
Pincode	834004
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Mrinal Gaurav
Phone no/Alternate Phone no.	09006010343
Mobile no.	9431593726
Registered Email	mrinalgrv@gmail.com
Alternate Email	ysm_iqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ysmranchi.net/upload/AQAR_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ysmranchi.net/upload/Annual_calendar_2019-2020.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	2.89	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	01-Apr-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar titled ' Adoption of ICT tools for setting Quality Benchmarks'	12-Dec-2019 1	29

Two Day National Seminar on Mahatma Gandhi and Tana Bhagat	05-Feb-2020 2	70
ICT Training for the Teaching Staff.	24-Apr-2020 5	13
Online ICT Training for the Non-Teaching Staff for various official work.	20-May-2020 5	7
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Yogoda Satsanga Mahavidyalaya, Ranchi	Salary	Department of Higher and Technical Education, Govt. of Jharkhand	2020 365	42461001
Yogoda Satsanga Mahavidyalaya, Ranchi	Arrear Salary	Department of Higher and Technical Education Govt. of Jharkhand	2020 365	11943748
Yogoda Satsanga Mahavidyalaya, Ranchi	NSS	Ranchi University, Govt. of Jharkhand	2020 365	45000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Strengthening of the e learning like Initialization of YouTube channel of the Institution for the purpose of uploading e lectures across departments. Several lectures have been uploaded.

- Upgradation of college website.

- Reorientation of administrative activities like administration of Academic Deliverance through UTKARSH, online mechanism for fee waiver.

- Environmentally conscious initiatives like Van Mahotsav, Plantation Drives and Installation of Solar Power Plant.

- Initialization and Implementation of Online Admissions.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Recieving the fee waiver applications and initiating the process online	Fee-waiver system was made online
Enabling the students to apply online for the College Leaving Certificate.	Students can now directly apply and downloadthe college leaving certificates through the College website.
Implementation of online Fee payment System	Online fee payment system is operational
Train the Teachers for creating econtent for the students.	Workshop was organized for the purpose and tutorials were shared with the faculty on how to create electures. A number of faculty members have uploaded their electures.
Having a dedicated YouTube channel for uploading of elearning content.	Youtube Channel started and successful uploading of content has been ensured
Making the entire admission process online and also sharing of tutorials relating to admission to facilitate students seeking online admissions	Online admission was successfully implemented

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
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Governing Body	16-Jul-2022
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	12-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Module 1: Academic Review: The Institution has implemented an Online Academic review module namely 'UTKARSH'. Each Faculty member has been provided a login id to access individual dashboard on the College Website. They fill in the details of their deliverance on the 'UTKARSH' platform which may be reviewed by the Academic Incharge and Principal. A specific group 'YSM ACADEMICS' has been created on WhatsApp to monitor the Academic deliverance wherein the faculty members are required to share links of their classes on a daily basis. Module 2: Curriculum Deliverance ReviewThe abovementioned platform also enables the college administration to regularly check the progress on deliverance of Curriculum by faculty members. The actual deliverance is regularly compared with the course plan provided at the beginning of the session and any discrepancies noted are immediately intimated to the faculty and department concerned. The faculty members are required to share the topic, subtopics taught along with daily Attendance in the WhatsApp group mentioned in the previous module. All the departments of the institution have formed their separate WhatsApp groups to maintain records earlier being maintained in the form of Departmental registers. Principal and Academic Incharge are members of all such departmental WhatsApp groups so that they are aware of all activities being conducted in the individual</p>

departments. Module3:Feedback from Stakeholders: The institution has developed a format for obtaining feedback from the students and teachers. The feedback from students is taken on both academic and nonacademic parameters. Prior to the pandemic, the feedback from the teachers and the students was primarily obtained in offline mode using the formats designed. However, during the Pandemic situation(midMarch onwards),to ensure continuity of the teaching learning activity in the new pedagogical framework, feedback from teachers and students were taken periodically on WhatsApp /email and accordingly the modalities for the conduct of online classes were defined and redefined. The Teachers proactively stayed in touch with the students and the authorities through online mechanisms like WhatsApp/email and also through specific WhatsApp groups. The issues of students pertaining to academic and other allied matters were taken care of and resolved as well. Module 4: Financial Report: The institution prepares and presents financial reports at the end of each financial year to analyze the actual income and expenditure of the year in comparison with the budgetary provisions. This provides the basis for making budgetary provisions during the succeeding financial year. Periodical internal audits are conducted by the Institution's Bursar with the help of the YSS Accounts department personnel to keep a check on the income and expenditure statements of the institution. Internal audit is also carried out by the YSS auditor. Module 5:Event Reports: The institution organizes a vast number of events conducted by different departments/functional units of the institution. All event reports were shared over the mail and on WhatsApp with the concerned Authorities for the purpose of records. Module6: Principal's Report: The information relating to academics, examinations, accounts, administration, significant achievements of all stakeholders, activities conducted in the Mahavidyalaya is in principals report.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The institution follows the CBCS syllabus approved by its affiliating body, Ranchi University. • The Academic Calendar for the Mahavidyalaya is prepared by the IQAC team in consultation with all the Academic departments and Functional units of the institution. Since our college is affiliated to Ranchi University, it is ensured that the Academic calendar prepared for the Mahavidyalaya is in sync with the Academic Calendar of the University. • One Faculty member each from Arts, Science and Commerce is appointed to function as Routine-In-Charges for preparing routines for their respective faculties. • The routines are submitted to the Academic Council for approval. Once it is approved the routine is published on the website of the college. • Based on the curriculum prescribed by the Ranchi University, a detailed course plan is prepared which includes not only the course outcomes and the topics that will be covered but also how the topics will be taught, the number of assignments and class tests that will be a part of curriculum delivery. Faculty members provide for all classroom related activities and associated practical/project work as per their respective course plans. • Faculty members keep reviewing their actual deliverance against this course plan and keep making appropriate changes in tune with the actual deliverance in their classes especially as related to any unforeseen events and contingencies that may arise during the academic year. • The IQAC takes feedback from students to cross check the details furnished by the individual faculty members. Any discrepancies recorded are reported to the Academic In-charge and Principal for appropriate corrective measures. • Suggestions on enhancing the curriculum delivery mechanism are sought from the students to improve the quality of deliverance in the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in Communicative English	None	30/08/2019	180	Yes	Yes
Certificate Course in Yoga	None	12/01/2020	180	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Finance/Marketing/Human Resource Management	28
BCA	Computer Application	58
BSc	Information Technology	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> The Institution has been collecting feedback from students and teachers primarily through offline mode. The questionnaire designed by institution's IQAC for collecting feedback from the students encompasses all functional aspects of the institution. The feedback is collected by the Institution's IQAC which further analyzes the feedback and constructive suggestions from the stakeholders are deliberated. The IQAC shares this analysis with the Institution's management. Feedback requiring corrections in processes, facilities are shared along with suggestive actions with the Principal for necessary action. The Principal takes note of the feedback and suggests remedies and initiates proper and apt action, which are implemented thereafter. The pandemic (mid-march onwards) necessitated the collection of feedback through online mechanism using WhatsApp/email.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History/Political Science/Economics/English/Hindi	1000	680	629
BCom	Accounts	400	260	253
BSc	Physics/Chemistry/Mathematics/Botany/Zoology	200	110	105
BCA	Computer application/IT	150	60	54
BBA	Business Administration	75	70	63
MCom	Finance/Marketing/HR	100	30	26

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4005	77	49	0	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
49	47	7	29	1	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our Mahavidyalaya has a well-designed systematic 'Student Mentorship Program' to foster and guide young minds by providing conducive environment for learning and development. The teachers who serve as 'Mentors' monitor, counsel and guide students in academic as well as personal concerns. As our students hail from semi-urban background therefore the Mentors have a significant role in guiding them for their all-round development.

As soon as students take admission they get registered as 'Mentee' under a particular mentor for the entire session. A particular mentor is assigned 15-30 students from each session. The aim is to boost the confidence of the students in the moments of self-doubt, help the student identify their strengths and gaps, to provide a sounding board with whom the students can discuss their plans. As mentors the teachers also share their experiences and reassure the students about their progress. The Mentoring system has also proved to be useful in identifying slow and advanced learner through a careful examination of each Student information sheet. For a

particular issue of mentee being addressed, the mentors make a thoughtful conversation filled with empathy, acquaint them with the different perspectives of the situation and empower them to take the right decision. If some of the issues remains unresolved, then the mentor provides a different date for further clarification to the mentee. For addressing common issues, they are mentored in groups. Notwithstanding the Covid-19 Pandemic and the Lockdown since March 2020, Student Mentoring Program was facilitated and continued online quite remarkably and successfully. To take care of the psychological and emotional well-being of our students a webinar on 'Lockdown Fallout Winning over Academic and Emotional Stresses- Through Yogic Path' was organized. Moreover, the faculty members ensured their availability for the students on calls and WhatsApp throughout these uncertain times. During the pandemic, besides the regular teaching learning activity webinars, extra-curricular activities etc were also organized to keep the students engaged.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4082	49	1:83

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	49	0	0	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Abhishek Pandey	Assistant Professor	Junior Fellowship (CCRT, GOI)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	Semester VI	17/11/2020	28/11/2020
BCom	Nill	Semester VI	16/11/2020	20/11/2020
BCA	Nill	Semester III	28/09/2020	09/11/2020
BBA	Nill	Semester III	28/09/2020	09/11/2020
BSc	Nill	Semester VI	16/11/2020	23/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our Mahavidyalaya, affiliated to Ranchi University, adheres to the directives of the University regarding continuous internal evaluation. For the purpose of evaluation in the UG courses, there is a provision of internal exam of 25 marks (core papers) and for remaining 75 marks end semester is conducted by the University whereas in PG courses there is 30 weightage for Internals and 70 weightage for University Final Exams. For practical papers/Laboratory courses, student is assessed through viva-voce as well. All marks of Internal evaluation

are duly sent to the University for compilation of results. The schedules of internal assessment are communicated to students well in advance and are notified in the college website and department specific WhatsApp group. The schedules announced are strictly adhered too. During the Pandemic (mid- March onwards) as per the dDirectives of the State Government and subsequent guidelines issued by the Ranchi University, the college successfully conducted the examinations in online mode including mid-semester, end-semester, practical and project-viva examinations. The examination was conducted with adherence to the COVID-19 protocols issued by the Central and State Governments. Besides the above, the faculty members conducted Quizzes, online tests and presentations from time to time through online platforms -Zoom, Google meet, Google form, Google Classroom and WhatsApp. Students also submitted online assignments. This practice enabled the teachers not only to gauge the effectiveness of teaching learning activity in the new pedagogical environment but also evaluate the performance of students in a more comprehensive manner. The college also has a system of 'Students Feedback', which facilitates effective implementation of evaluation process, ensuring transparency so that the system of evaluation is effectively implemented.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar for the Mahavidyalaya is prepared by the IQAC team in consultation with all the Academic departments and Functional units of the institution. Since our college is affiliated to Ranchi University, it is ensured that the Academic calendar prepared for the Mahavidyalaya is in sync with the Academic Calendar of the University. It clearly spells out the teaching days, examination schedules, details of co-curricular and extra-curricular activities of the college. . The Academic Calendar is followed by the college in letter and spirit to ensure its smooth functioning. During the orientation programme, the students are informed about the academic calendar of the college. The Academic Calendar is suitably placed on the college website and departmental soft boards for easy access of all the stakeholders. With respect to the End- Semester Examinations, the schedule for both undergraduate and postgraduate course are prepared at University Level. Here, the role of the College is limited to communication and conduct of the examinations. Students and faculty members are communicated of the examination schedule through notices and institutional website. For the purpose of conducting Internal Evaluation, teachers ensure completion of a substantial portion of the curriculum well in time and schedule the mid semester examination in adherence to the Academic Calendar prepared. The departmental seminars, field visits, extra-curricular activities, celebration of important days and events too are also as per the Academic Calendar. Beside the activities listed out in the Academic Calendar the Mahavidyalaya also conducts activities/events notified by UGC from time to time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ysmranchi.net/upload/programme_outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

Nil	MCom	Finance/marketing/HRM	49	49	100
Nil	BA	History/Political Science/Economics/Hindi/English	470	425	90
Nil	BCom	Finance/Marketing/HRM	377	370	98
Nil	BSc	Physics/Chemistry/Mathematics/Botany/Zoology	78	69	88
Nil	BBA	Finance/Marketing/HRM	30	30	100
Nil	BCA	Computer Application/Information Technology	71	71	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://ysmranchi.net/igac_sss.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Investor Awareness Program.	Centre for Vocational Studies	17/02/2020
Seminar on Insurance awareness program.	Centre for Vocational Studies	18/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/08/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Humanities and Social Sciences	2	0
National	Science	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Humanities of Social Sciences	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	15	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Drive in and around the college premises	NSS	1	59
Ek Bharat Sreshtha Bharat	NSS	1	4
Rath Mela Seva	NSS	1	30
Tree Plantation	NSS	1	85
Swachhta Pakhwara~a	NSS	1	75
Mass Awareness Rally	NSS	1	120
Nukkad Naatak at Pundaag Village	NSS	1	95

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Ek Bharat Shreshtha Bharat (EBSB)	1st Position (Cultural Event)	Madurai, Tamil Nadu	2

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Internship	SIP	NSLCOMP	11/11/2019	29/01/2020	77
Internship	SIP	YES Bank	14/11/2019	29/01/2020	10
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Itihas Sankalan Samiti, Jharkhand	12/01/2020	Research Oriented Activities	70
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
37	26.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Partially	17.11.00	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40305	2922520	2005	759329	42310	3681849
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Amrita Dutta	History	YouTube	19/04/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	152	2	1	2	2	17	23	12	0
Added	0	0	0	0	0	0	0	0	0
Total	152	2	1	2	2	17	23	12	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
e-Lectures	https://www.youtube.com/c/YOGODASATSANG/AMAHAVIDYALAYA/playlists

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
43.56	6.8	42.8	29.07

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures regular maintenance and upkeep of all the infrastructural facilities. Laboratories: The usage of laboratories is allocated to different batches on the basis of departmental timetable. These Laboratories have adequate space, equipment, models etc. for catering to the needs of a particular batch of students. There are 4 Honors and 4 Generic programs- viz Physics, Chemistry, Zoology and Botany- which require intensive practical classes. The practical classes are scheduled in the class routine. The labs are fully utilized by the students for 150 minutes per day. The dedicated laboratory staff are available throughout the working hours to guide the students whereas the faculty members remain present as per the timetable. During the leisure hours when no particular class is scheduled in the laboratory, the students, with the permission of the Laboratory staff, are free to use the laboratory for their studies and experimentation. Library: There are around 41000 books in the library. The library functions for 7 hours a day to

cater to the needs of the student community. The students are free to sit and study in the library during these working hours. Issue and return of books for students from different streams is done on specific weekdays notified for a particular stream. Students have to submit ID card at the time of issue of book. The students have to pay fine if they not submit the book on time. The

Library Advisory Committee oversees the proper functioning and regular upgradation of the library. It prepares the budget and makes provisions for funds required for purchase of books of different subjects in every academic year. It coordinates with the different departments and the Purchasing Committee and operates under the sanction of the principal. Digital Knowledge

Center (DKC): The college has a Digital Knowledge Center that houses 33 computers. The Center assists students in honing their digital skills, thereby enhancing the scope and reach of academic and vocational endeavors through technology. Facilities for Sports: The Mahavidyalaya has one Sports Room with an area of 355.05 sq. ft. It houses equipment and items for cricket, football, volleyball, high jump, and such others. Students are allowed to avail the equipment during the timings stipulated in the routine. The instructors and staff guide the students accordingly. Students are free to use the sports complex and the playground for games and sports as per the timing notified for them. Girls and boys have been allocated separate timings for using the sports complex during all working days. There are intra- college sports events on a regular basis. Yoga: The Institution has a dedicated Yoga and Meditation Center supervised by a qualified Yoga Instructor. Students are trained in Yoga and meditation as per the specified schedule. Solar Panel: There is solar panel having 99 plates totally maintained by the college staff. Classrooms: We have ICT enabled classrooms with smart board and projectors. Classrooms are allocated to different departments on the basis of the strength of that particular department during the working hours.

https://www.ysmranchi.net/upload/Infrastructure_Policy_and_Procedure.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship and Fee Waive	241	419040
Financial Support from Other Sources			
a) National	e-Kalyan (Govt. welfare department Jharkhand)	1958	18310781
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communicative English (Language Lab)	30/08/2019	10	Self
Yoga	12/01/2020	35	Self

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	2	Vocational	BBA/BCA/B.Sc.IT	Ranchi University	MCA
2020	5	BA	History/Political Science/Economics/English/Hindi	Ranchi University	MA
2020	12	B.Com.	Accounts	Ranchi University	M.Com.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

Van Mahotsav	Intra College	69
Inauguration of Solar Power Panel	Intra College	52
Independence Day	Intra College	160
150th Birth Anniversary	Intra College	57
NCC Day Celebration	Intra College	53
Republic Day Celebration	Intra College	120
Digital Art Festival	Intra College	35
DLS Events	Intra College	58
International Yoga Day (Online)	Intra College	70
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	ISKU International karate cup Kata	International	1	Nil	BA2019351	Himanshu Kumar
2020	ISKU International Karate cup Kumite	International	1	Nil	BA2019351	Himanshu Kumar
2020	Independence Master cup	International	1	Nil	BA2019351	Himanshu Kumar
2020	44th National Yoga Sports Championship	National	2	Nil	BSC2017051, BA2017124	Ravi Ranjan, Sarita Kumari
2020	ISKU International [online] Kata Championship	International	1	Nil	BA2019351	Himanshu Kumar
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Continuing with the tradition, YSM has travelled further milestones in its roadmap to success. As an advocate of social and gender equality, YSM promotes students from all the social strata and gender. YSM is known to nourish youth in spiritually motivated, physically alert and mentally equipped state to face all day-to-day life challenges. YSM ensures students participation in to get

involved in various committees/wings/societies like Student committee, NCC and NSS committee, Sports committee, Yoga committee, Cultural committee, Anti ragging Committee, Anti sexual harassment Committee, Grievance Committee etc.

YSM sows the seeds of self-discipline and self-management early in the undergraduate years. To inculcate the leadership quality, under the involvement of student committee Class Representatives (CRs) are appointed in every department-from every session. Class representatives are assigned to take care of the administration at a micro-level. Students not only sense inclusivity but also learn to take the community responsibility. They bring innovative suggestions which help the institution to evolve and bond together. Similarly, the NCC wing continues to prepare the students and our students have marked their presence in the Indian Army up to the Officers' rank. NCC candidate participation and employment outcome has increased over the years. Under the regular activity of the NSS wing, students' had carried out the Cleanliness Drive in and around the College Premises. In the light of social responsibility awareness, NSS has initiated the process to adopt a nearby village Kute. During the difficult times of the pandemic, NSS volunteers enthusiastically participated in the Public Awareness Programme for precautions against COVID-19. Continuing with the tradition, YSM has travelled further milestones in its roadmap to success. As an advocate of social and gender equality, YSM promotes students from all the social strata and gender. YSM is known to nourish youth in spiritually motivated, physically alert and mentally equipped state to face all day-to-day life challenges. YSM ensures students participation in various committees/wings/societies like Student committee, NCC and NSS committee, Sports committee, Yoga committee, Cultural committee, Anti ragging Committee, Anti sexual harassment Committee, Grievance Committee etc. YSM sows the seeds of self-discipline and self-management early in the undergraduate years. To inculcate the leadership quality, under the involvement of student committee Class Representatives (CRs) are appointed in every department-from every session. Class representatives are assigned to take care of the administration at a micro-level. Students not only sense inclusivity but also learn to take the community responsibility. They bring innovative suggestions which help the institution to evolve and bond together. Similarly, the NCC wing continues to prepare the students and our students have marked their presence in the Indian Army up to the Officers' rank. NCC candidate participation and employment outcome has increased over the years. Under the regular activity of the NSS wing, students' had carried out the Cleanliness Drive in and around the College Premises. In the light of social responsibility awareness, NSS has initiated the process to adopt a nearby village Kute. During the difficult times of the pandemic, NSS volunteers enthusiastically participated in the Public Awareness Programme for precautions against COVID-19.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management during the last year are: 1. Special committees have been constituted with joint representation of members of the management and the teaching and the non-teaching communities to address specific issues. A special pay fixation committee has been constituted comprising of Bursar and senior faculty members to fix the salaries of the teaching staff before forwarding it to the University. Similarly, a special committee was constituted comprising of members of the management and the non-teaching staff for disbursement of arrears received for the non-teaching staff of the institution. Likewise, there is a Pension Cell and a Fee waiver committee to address matters related to pension and fee waiver respectively. 2. Functioning of student- driven clubs/bodies like "Team Pehchan" further reinforces decentralization in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	<p>The Institution has been calling industry experts for special interaction with students on a routine basis throughout the academic session. These experts are successful entrepreneurs top ranked officials from local industries/corporates who help the students understand the nuances of practicalities in the industry and running an organization. They help the students by guiding them with in-sights of the present-day requirements of the industry and how the students may fetch a job with these organizations at local/state/national level. Almost 100 students of vocational courses went for Internships that gave them the much-needed exposure. The institution has the pleasure of having former chairman of Jharkhand State Chamber of Commerce as one of the key members in the IQAC of the Institution.</p>
Research and Development	<p>The Research Advisory Committee of the institution has been encouraging faculty members to apply for sponsored research projects. Even during the pandemic, the faculty members were informed regarding the notifications of the sponsoring agencies in this regard. The faculty members are also being encouraged to take part in online</p>

seminars, workshops, symposia at national level in their particular subject. They are being continuously urged to take up courses on SWAYAM and Coursera.

Library, ICT and Physical Infrastructure / Instrumentation

The e-library section in the institution's library is equipped with INFLIBNET and other MOOCs platforms for students to explore and access vast source of knowledge in their domain as well as other subjects. All classrooms of the institution are ICT enabled and have internet connectivity through LAN. The students and faculty are exploring and experiencing new avenues of knowledge sharing in the classrooms with the help of ICT tools. During the pandemic, the students were provided links of e-content pertaining to their curriculum available on different platforms and open sources.

Examination and Evaluation

The Institution was ushered the additional responsibility of conducting end semester examinations by the University during the Pandemic Outbreak. The college shouldered this responsibility by timely conduct of online end-semester examination for all semesters as per the directives of the University. The mid-semester examinations during the major part of the year were conducted online through WhatsApp and Google forms. The students were asked to use two devices or split screen option to ensure fair conduct of all the examinations. The students were mandated to keep themselves unmuted throughout the examination to further rule out any possibility of unfair practice in the examination.

Admission of Students

The Institution has taken the entire process of admission and re-admission in next semesters online. This has made it convenient for the students to take admissions from their place of residence without coming to the college campus. The college has prepared a detailed online form for the students to capture all important data including the socio-economic status of the student, educational background of their parents, etc. which will help the institution to identify any special need of the students.

Human Resource Management

Employee management system is being given new dimension by implementation

of a web-based employee management system named UTKARSH. This has granted easy and convenient access to employees to the HRM services and also enabled the administration of the institution to monitor and manage its staff in a better manner. This has provision for applying and sanctioning of leaves online. The IT cell of the college is presently working on strengthening the UTKARSH platform for better Human Resource Management in future by provisioning for all HRM services on the UTKARSH platform.

Teaching and Learning

The institution has developed an online mechanism amidst the pandemic situation to ensure uninterrupted continuation of the teaching-learning process. Separate WhatsApp groups have been formed for individual classes. The teachers have been taking online classes using applications like Google Meet, Zoom, Cisco WebEx, Teachmint, etc. The individual faculty members share the links of their classes with the students in their respective WhatsApp group detailing the date and time of the class as per the notified routine. This has enabled the Institution to impart online education during one of the most uncertain times faced by human civilization. The departments having practical in their curriculum have conducted online practical laboratories to facilitate better understanding of the students. Teachers were allowed to come to the campus as and when permitted by the Government for conducting such practical classes from the laboratories.

Curriculum Development

The institution is committed to the curriculum provided by the affiliating University. The affiliating University constitutes syllabus committees at the University departmental level for making necessary amendments and updating the curriculum of different subjects. Some of our senior faculty members are the nominated members of these syllabus committees and are invited to the committee meetings. The faculty members ensure their participation and involvement in these committees/meetings. Their feedback is often deliberated during such meetings and valid suggestions are often

accepted. The Curriculum provided the affiliating university is supplemented by including additional topics in the syllabus at the departmental level.

This method has its own limitations given the time constraint in completion of the syllabus but still the departments try their best to add up to the existing syllabus. Academic Council has been constituted and its role is to monitor academic activities in the college and to report measures for improvements of various departments to IQAC and further reported to Principal for necessary action.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>The institution has made the admission process online in the quest to facilitate convenient application and admission process. The college prospectus has been uploaded on the college website for downloading by interested students. Students may apply for admission in any of the courses being offered at the college. This application is verified and approved by the college admission team and a confirmation mail is sent to the registered e-mail of the student. The student then has to pay the applicable admission fees after which the admission is confirmed by the college authorities. The students may thereafter download their confirmation card. The students are provided different e-mail ids for registering their issues/grievances and these e-mail ids are handled by separate teams for timely redressal of these issues/grievances.</p>
Examination	<p>The College has started conducting online mid-semester and end-semester examinations this year. WhatsApp groups, video calling services, Google forms are presently being used for the purpose. The college plans to get developed a complete web-based examination module in the next few years.</p>
Planning and Development	<p>Provisions have been made on the institution's website to invite suggestions from the stakeholders for improvement in deliverance and functioning of the institution. All suggestions received are analyzed by</p>

	<p>IQAC of the institution and thereafter placed before the college management/administration for approval. The planning and development process has been linked with the online feedback obtained from the stakeholders.</p>
Administration	<p>The Institution has got implemented an online platform on the college website, namely e-college, for e-administration of the faculty members and support staff employed in the institution. This platform includes administration of Academic deliverance through UTKARSH, online admission approvals, fee waiver etc at present. This platform is presently at an initial stage and will be gradually developed to imbibe all facets of administration in the next couple of years.</p>
Finance and Accounts	<p>Tally software is being used for the purpose of book keeping and accounting. All vouchers are entered in the tally software so that the analysis of financial transactions, different expenditure and income heads and financial statements gets automated. The IT cell of the college is working on embedding the financial statements generated with the e-college for e-enabled online financial management system in coming years. Finance and Admin matrix has also been introduced to lay down the authorizations, financial powers and process to guide the finance and administrative functions</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Simran Kaur	Career Counselling	iDream Career	16162
2019	Anirban Biswas	Career Counselling	iDream Career	16162
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2020	Online Admission Workshop	Online Admission Workshop	22/05/2020	22/05/2020	4	8
2020	Online Fee Waiver Workshop	Online Fee Waiver Workshop	28/05/2020	28/05/2020	5	2
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP-“Embracing self-learning in Research with SWAYAM”	4	15/01/2020	16/01/2020	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
SALARY ADVANCE, FEE WAIVER TO WARD	SALARY ADVANCE, FEE WAIVER TO WARD, FESTIVAL ADVANCE	FEE WAIVER, SCHOLARSHIP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audits: Internal audits are conducted by the Bursar of the Institution. Bursar is a statutory position within the institution and is appointed from among the faculty members. The role of Bursar is pivotal in conduct of internal audits. With the assistance of the other members of the accounts and finance department, the bursar conducts internal financial audit on a periodical basis. The audit is focused on verification of vouchers and reconciliation of books of accounts. It also includes reconciling the financial statements with the balances of different accounts. **External Audit:** External audits are conducted by Government agencies/external audit firm. The Government doesn't conduct external audit on a regular/periodical basis. Still, the institution in its quest to ensure transparency gets external audits conducted annually through reputed audit firms. The firm verifies all vouchers, reconciles the books of accounts and the tally records with the vouchers, verifies the stock with the stock book, reconciles all financial statements,

trial balance, Income and expenditure statement, etc. The firm certifies the Income and Expenditure statement of the financial year after conduct of the audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Helping Hand Society	25000	To provide help for underprivileged student
View File		

6.4.3 – Total corpus fund generated

15899862

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Academic In Charge/Head of Department
Administrative	Yes	Gadhyan Associates	Yes	Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

1. Job Rotation 2. IT training for Non Teaching staff 3. Job enrichment

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implementation of Online teaching-learning. 2. Preparation and implementation of MIS system for faculty teaching learning activity-“UTKARSH”. 3. Implementation of AWPB budgeting system.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Online Admission Workshop	14/09/2019	22/05/2020	22/05/2020	12
2020	Online Fee Waiver Workshop	14/09/2019	28/05/2020	28/05/2020	7

2019	Nil	1	19/08/2019	1	Blood Donation Drive.	Promote Voluntary Blood Donation and inculcate awareness that blood donation is a Humanitarian Act.	30
2020	Nil	1	22/01/2020	1	"Cleaness Drive" in Lord Jagannath temple Premises by NSS Volunteers"	A step towards a cleaner environment.	50
2020	Nil	1	27/01/2020	1	Visit to adopted, village Kute (Adopted Village) NSS Volunteers.	Awareness on the importance of Health and Hygiene.	50
2020	Nil	1	09/04/2020	Nil	?????? ????	Reaching out with relief material to almost 1200 poor families especially the wage earners in and around Ranchi who were significantly affected due to Covid-19.	5
2020	Nil	1	22/05/2020	Nil	COVID-19 Awareness	To spread awareness	50

					drive in Village Kute by NSS Volunteers.	among the general public regarding the general guidelines and protective measures to prevent the spread of the virus.
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics	18/04/2018	Since the Code for Professional Ethics is a University Grants Commission Publication, the College follows it. A copy of the Code is also kept with the Main office for reference. The Code of Conduct is also uploaded on the College website for convenient access of faculty members and other stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day (Essay writing, Lecture, Yoga Demonstration)	18/06/2019	21/06/2019	75
Van Mahotsav	27/06/2019	01/07/2019	69
Independence day celebration	15/08/2019	15/08/2019	160
Mass Awareness Rally (Swachhta)	02/12/2019	02/12/2019	100
NCC DAY Celebration	13/12/2019	13/12/2019	53
Republic Day celebration	26/01/2020	26/01/2020	120
Fit India Run-O-Thon	23/02/2020	23/02/2020	25
Plantation Drive	23/02/2020	23/02/2020	30

in College campus			
Digital Art Festival(India fights Corona)	10/04/2020	10/04/2020	35
Yogodians Fight against COVID 19 at Pundaag	10/04/2020	25/04/2020	48
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of sustainable source of energy viz., solar energy to meet the institution's electricity requirements. 2. Maintenance of Flora and Fauna. The Mahavidyalaya conducted green audit with the help of teachers and students. 3. Plantation Drive (including potted flowering and foliage plants) in the campus. 4. Proper waste management. 5. Installation of Solar Power Panel. 6. Using biodegradable waste for preparing compost. 7. Video titled 'Be the Change| Clean Campus|' released from the YouTube channel of the Mahavidyalaya and shared extensively to the students' WhatsApp groups across departments. 8. Awareness through official Facebook page of the Mahavidyalaya.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE NO. 1 NURTURING ENVIRONMENTAL CONSCIOUSNESS In solidarity with the global concerns to equip the young generation to engage itself with a lifelong value-oriented goal to protect the natural environment, it was felt that our students need to be empowered to tackle environmental issues. In order to nurture the nature, fostering a culture of environmental consciousness among the young generation is the need of the hour. In a campus sprawling over 11 acres, Yogoda Satsanga Mahavidyalaya is home to lush green surroundings, aesthetically maintained gardens and a serene ambience reminding us that Gods and Guru reside in nature. The Practice In sync with the concept enunciated above, YSM has undertaken environmentally conscious initiatives. Some of these are mentioned below in a chronological manner: • June 05,2019- Tree Plantation Drive in the campus. • June 21 ,2019 to July 1,2019-Various competitions, like On the Spot Painting on the theme "GO GREEN", Slogan Writing on the theme "Environmental Protection" and Essay competition on the theme "Environment: Basis of Life", were organized as an attempt to form a personal connect between the students and the environment. The students touched many aspects related to environment in their paintings, slogans and essays. • July 01,2019- Van Mahotsav was organized to create awareness, consciousness and enthusiasm amongst all present for the conservation of forests and, of course, for lending a greener touch to the campus by planting 92 saplings. • September 20,2019- Solar Quiz was organized in a bid to raise awareness about the importance of Solar Energy. • September 21,2019- A 33KW grid connected rooftop Solar Power Plant was inaugurated. 100 percent of the power requirement of the college is being met by renewable energy sources since installation of solar power panel in September 2019. • September 21,2019- Nukkad Natak on "Let the Sunshine In" was organized to raise awareness about the importance of Solar energy. It illustrated how wonderful it is to have one's own source of electricity with the added bonus of being environmentally responsible. • In addition to the above, at YSM we ensure: • Minimization of energy consumption through systematic monitoring and sign boards. In every classroom, templates directing users to switch off fans and lights when not in use are displayed on the doors. • Resolute to ensure green ambience in and around the campus, the Mahavidyalaya conducts internal environmental audit (Green Audit) every year with the help of students and teachers. • Institution also takes extreme care in managing the

chemical waste, like that from the laboratories. They are properly collected and disposed of in an eco-friendly manner. • The college has well- made class rooms with sufficient ventilation and light so the use of electricity can be reduced. • Energy conservation is also done through use of LED in place of CFL.

- We have Color Coded dustbins to facilitate segregation of waste such as degradable and non-degradable waste.
- Majority of our students use bicycles and public transport for commuting.
- We have a dedicated team for garden maintenance.
- Our sincere efforts for carbon neutrality also include cleanliness campaigns by our NCC and NSS volunteers.

BEST PRACTICE NO. 2
Reorienting Administrative Processes during COVID-19 Lockdown. In an attempt to respond to Covid-19 crisis and to ensure continuity of routine administrative work, the college took prompt action to make various necessary adaptations. Some of them include:

- **Routine Office Tasks:** The Principal's Office continued to handle routine matters as well as communication with students, teachers and the University in online mode. For instance, processing of leave applications and approvals for varied departmental initiatives were made fully online.
- **Administration of academic deliverance:** The Institution implemented an online platform on the college website, namely e-college, for e-administration of the faculty members. This platform includes administration of Academic deliverance through UTKARSH. The faculty also started uploading lesson plans on this platform. This platform is presently in a nascent stage and will be gradually developed to incorporate all facets of administration in the next couple of years. A specific group 'YSM Academics/Exams' has also been created parallelly on WhatsApp to monitor the Academic deliverance wherein the faculty members share links of their classes on a daily basis.
- **Student Admission:** The institution made the admission process online in order to facilitate convenient application and admission process. Interested students can download the college prospectus from the college website. Students may apply online for admission in any of the courses being offered at the college. This application is verified and approved by the college admission team and a confirmation mail is sent to the registered e-mail of the student. The student then has to pay the applicable admission fee after which the admission is confirmed by the college authorities. The students may thereafter download their confirmation card. To facilitate and assist the students in applying for online admissions, tutorials were also uploaded on the college website by the IT cell.
- **Student Support:** The students have been provided different e-mail IDs for registering their issues/grievances and these e-mail IDs are handled by separate teams for timely redressal of the same. Alternatively, students may submit their issues directly through SAMADHAN (a students' grievance page on the website).
- **Fee Waiver System:** Fee Waiver system has been made online wherein students may apply for the same by logging in with their student ID and password.
- **Website upgradation:** Our website has been upgraded considerably and efforts have been made to make it even more mobile- friendly and accessible to all, particularly our students. The website contains a considerable number of pages, pdf files and images. A website upgrading team comprising of members from different verticals has been created that works in close collaboration with the IT Cell of the Mahavidyalaya.
- **Finance and Admin matrix (policy document)** has also been introduced to lay down the authorizations, financial powers and process to guide the finance and administrative functions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://ysmranchi.net/upload/YSM_Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Yogoda Satsanga Mahavidyalaya with an intend to enable the student community to imbibe the values of social responsibility, as envisaged in the Core Values, addresses issues related community mobilization and environment/climate change issues. In solidarity with the global concerns to equip the young generation to engage itself with a lifelong value-oriented goal to protect the natural environment, it was felt that our students need to be empowered to tackle environmental issues. In order to nurture the nature, fostering a culture of environmental consciousness among the young generation is the need of the hour. In a campus sprawling over 11 acres, Yogoda Satsanga Mahavidyalaya is home to lush green surroundings, aesthetically maintained gardens and a serene ambience reminding us that Gods and Guru reside in nature. In sync with the concept enunciated above, YSM has undertaken environmentally conscious initiatives. Some of these are mentioned below

- June 05, 2019- Tree Plantation Drive in the campus.
- June 21, 2019 to July 1, 2019- Various competitions, like On the Spot Painting on the theme "GO GREEN", Slogan Writing on the theme "Environmental Protection" and Essay competition on the theme "Environment: Basis of Life", were organized as an attempt to form a personal connect between the students and the environment. The students touched many aspects related to environment in their paintings, slogans and essays.
- July 01, 2019- Van Mahotsav was organized to create awareness, consciousness and enthusiasm amongst all present for the conservation of forests and, of course, for lending a greener touch to the campus by planting 92 saplings.
- September 20, 2019- Solar Quiz was organized in a bid to raise awareness about the importance of Solar Energy.
- September 21, 2019- A 33KW grid connected rooftop Solar Power Plant was inaugurated. 100 percent of the power requirement of the college is being met by renewable energy sources since installation of solar power panel in September 2019.
- September 21, 2019- NukkadNatak on "Let the Sunshine In" was organized to raise awareness about the importance of Solar energy. The Mahavidyalaya also emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community. The College during Covid-19 pandemic in 2019-2020, provided a vital support structure to conduct Online Teaching-Learning for the students. Likewise, the administrative processes during the said year was made online thus implementing an online platform on the college website, namely e-college, for e-administration of the faculty members. This platform includes administration of Academic deliverance through UTKARSH. The faculty also started uploading lesson plans on this platform. A specific group 'YSM Academics/Exams' has also been created parallelly on WhatsApp to monitor the Academic deliverance wherein the faculty members share links of their classes on a daily basis. Also in the year 2019-2020, the College provided financial assistance to 233 students with

Provide the weblink of the institution

<https://www.ysmranchi.net>

8.Future Plans of Actions for Next Academic Year

The Mahavidyalaya has planned to blend the online and offline teaching-learning modules during the next academic session. The ongoing pandemic has rung the bell of caution and these are chances of occurrence of similar situations in the future. The Mahavidyalaya will try to develop a blend of online and offline teaching-learning methodologies during the next few years starting with the next academic session so that the process continuous uninterrupted in the event of any such unforeseen happening. The college had been working on strengthening the e-college platform on the institutions website for the last couple of years. This initiative helped the college cope up with the pandemic outbreak better than many

other institutions in the vicinity. The college will focus on strengthening of e-content development during the next academic session. This will make it convenient for the students to learn at their convenience. The college also plans to focus on research initiatives by its faculty members and students. The faculty members will be guided on research initiatives by internal and external experts who will also motivate them to inculcate research inquisitiveness and temperament. The faculty shall also be guided to apply for research projects of different government and non-government sponsoring agencies. The Mahavidyalaya will gear itself for development of in-house ERP modules for various functional units and offices. The Mahavidyalaya desires to be completely e-enabled within next few years time.